

**NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **9:00 a.m., Thursday, May 20, 2021, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Approve the minutes of the regular meeting of April 15, 2021 and special meetings of April 1, 2021, April 6, 2021 and April 29, 2021;
4. Status of financing of ambulance and appurtenances purchase(s) and take any necessary actions on same;
5. Administration, Dispatch and Logistics Facilities Report, including status of construction of Phase I redevelopment of District administration property and take any necessary action on same;
6. Status of transition to new intersection preemption controller devices, including authorize additional payment(s) related to same, as necessary;
7. Executive Director's and District Administration Report, including:
 - a. status of hiring for various open employment positions;
 - b. status of establishing necessary vendor accounts for District administration purposes;
 - c. status of Medicaid provider enrollment;
 - d. review and approve Interlocal Agreement with Harris County Department of Education for purchasing cooperative participation;
 - e. review and approve proposal for Xerox copier leasing service;
 - f. review and approve Master Subscription Agreement with Vairkko for software licensing;
 - g. Review and approve Agreement for Sharing Intelligent Transportation System Data with Texas Department of Transportation (Houston District);
 - h. review and approve Subscription Agreement with Acid Remap LLC in connection with Paramedic Protocol Provider and related services;
 - i. review and approve License Agreement with KnoxBox Cloud;
 - j. status of First Responder Organization ("FRO") and Provider Agreement for use with overlapping FROs and take any necessary actions on same;
8. Review and approve purchase orders and agreements for vehicles, supplies, furniture, fixtures and equipment and services for the District, as necessary, including:
 - a. review and approve radio/communications infrastructure Agreement with Daily-Wells and related Interlocal Agreement with Montgomery County Hospital District; and
 - b. review and approve purchase request of Sapphire Multi-Therapy intravenous medication pumps from Life-Assist (BuyBoard Purchasing Cooperative vendor);
9. Status of second phase of Pannell Kerr Forster of Texas, P.C.'s Special District Examination Report related to: a) reconciliation of District funding vs. Cypress Creek Emergency Medical Services ("CCEMS") expenditures, b) physical inventory of District and CCEMS assets and c) conclusions from the HSSK, LLC report, and take any action in connection with same;
10. Review and discuss financial and operational matters related to CCEMS, including:
 - a. monthly operations report, financial report and prior month's data to support District's prior month's payment to CCEMS;
 - b. Quarterly CCEMS Report pursuant to Section 5.02 of the Service Agreement;
 - c. receive CCEMS Audit for fiscal year ended December 31, 2020;
 - d. investigation of CCEMS maintenance facility and employees related thereto; and

- e. status of transitional matters and take any necessary actions on same;
11. Financial Report from District Treasurer and Bookkeeper, including:
 - a. approve payment of bills and issuance of checks;
 - b. review budget comparison;
 - c. review quarterly investment report; and
 - d. review Bookkeeping Services Agreement with Myrtle Cruz, Inc. and take any necessary actions on same;
12. Annual Review of District Investment Policy and take any necessary actions on same;
13. Tax Assessor/Collector's Report;
14. Communications Report, including status of public relations activities;
15. Attorney's Report, including:
 - a. status of District staff and Commissioners' cybersecurity training;
 - b. review and approve Amended and Restated Order Establishing A Records Management Program and Designating A Records Management Officer;
 - c. Resolution Evidencing Intent to Reimburse Expenditures with Proceeds of Ambulance Loan Financing;
 - d. review update from 87th Legislature;
 - e. review matters related to Service Agreement with CCEMS, including status of *CCEMS vs. the District, et al*, and take any necessary action on same; and
 - f. review recent Public Information Act requests, status of responses to same and *District vs. Ken Paxton*;
16. Review District consultant contracts, and take any necessary actions on same;
17. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
18. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or Executive Session.

EXECUTED this 14th day of May, 2021.



HARRIS COUNTY EMERGENCY SERVICES DISTRICT
NO. 11

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* Members of the public and/or District consultants may attend the Board meeting via teleconference if they so choose, at **713.955.6338, Access Code 237-1223**, due to restrictions placed on gathering in groups due to the COVID-19 State of Texas and Harris County emergency declarations.