

NOTICE OF PUBLIC MEETING

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **9:00 a.m., Thursday, April 15, 2021, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Approve the minutes of the regular meeting of March 18, 2021 and special meeting of March 4, 2021;
4. Review and approve annual audit report for the fiscal year ended ("FYE") December 31, 2020 and authorize necessary filings of same;
5. Status of procurement of financing for ambulance and appurtenances purchase(s) and take any necessary actions on same;
6. Administration, Dispatch and Logistics Facilities Report; including:
 - a. status of construction of Phase I redevelopment of District administration property ("Phase I Project") and take any necessary action on same;
 - b. review Gross Maximum Price amendment for construction of Phase I Project from J.E. Dunn Construction Company, and take any necessary action on same;
 - c. review maintenance and repair items for District facilities and take any necessary actions on same; and
 - d. status of procurement of IT inventory and infrastructure;
7. Status of transition to new intersection preemption controller devices, including authorize additional payment(s) related to same, as necessary;
8. Executive Director's and District Administration Report, including:
 - a. status of hiring for various open employment positions;
 - b. status of establishing necessary vendor accounts for District administration purposes;
 - c. status of enrollment as a Medicare provider, as necessary;
 - d. status of application for membership in SouthEast Texas Regional Advisory Council;
 - e. review and approve form of First Responder Organization ("FRO") and Provider Agreement for use with overlapping FROs;
 - f. status of procurement of proposals for comprehensive records management system/software and related services for the purpose of the District's incident reporting and take necessary actions regarding same; and
 - g. status of establishing dispatch services and communications with other emergency services providers regarding same;
9. Review and approve purchase orders and agreements for vehicles, supplies, furniture, fixtures and equipment and services for the District, as necessary, including Purchase Agreement with Pediatric Emergency Standards, Inc. for Handtevy Pediatric System (sole source provider);
10. Status of second phase of Pannell Kerr Forster of Texas, P.C.'s Special District Examination Report related to: a) reconciliation of District funding vs. Cypress Creek Emergency Medical Services ("CCEMS") expenditures, b) physical inventory of District and CCEMS assets and c) conclusions from the HSSK, LLC report, and take any action in connection with same;

11. Review and discuss financial and operational matters related to CCEMS, including:
 - a. monthly operations report, financial report and prior month's data to support District's prior month's payment to CCEMS;
 - b. Quarterly CCEMS Report pursuant to Section 5.02© of the Service Agreement;
 - c. investigation of CCEMS maintenance facility and employees related thereto; and
 - d. status of transitional matters and take any necessary actions on same;
12. Financial Report from District Treasurer and Bookkeeper, including:
 - a. approve payment of bills and issuance of checks;
 - b. review budget comparison; and
 - c. review quarterly investment report;
13. Tax Assessor/Collector's Report;
14. Communications Report, including status of public relations activities;
15. Attorney's Report, including:
 - a. review matters related to Service Agreement with CCEMS, including status of *CCEMS vs. the District, et al*, and take any necessary action on same; and
 - b. review recent Public Information Act requests, and status of responses to same;
16. Review District consultant contracts, and take any necessary actions on same;
17. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
18. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or Executive Session.

EXECUTED this 9th day of April, 2021.



HARRIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 11

Regina D. Adams
Radcliffe Bobbitt Adams Polley PLLC
Attorneys for the District

* Members of the public and/or District consultants may attend the Board meeting via teleconference if they so choose, at **713.955.6338, Access Code 237-1223**, due to restrictions placed on gathering in groups due to the COVID-19 State of Texas and Harris County emergency declarations.