

**NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will hold a special meeting, open to the public, at **9:00 a.m., Thursday, April 1, 2021**, at the District's Administration Building, **18334 Stuebner Airline Road, Spring, Texas 77379**, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject matter, whichever is less);
3. Status of closing of financing for Phase I redevelopment of District administration property ("Phase I Project") and procurement of financing for ambulance and appurtenances purchase(s) and take any necessary actions on same;
4. Administration, Dispatch and Logistics Facilities Report; including:
 - a. status of pre-construction phase matters for Phase I Project and additional Gross Maximum Price documentation for construction phase, and take any necessary action on same; and
 - b. review maintenance and repair items for the facilities and take any necessary actions on same, if any;
5. Executive Director's and District Administration Report, including:
 - a. status of hiring for various open employment positions;
 - b. review District employee compensation plan;
 - c. authorize application for membership in SouthEast Texas Regional Advisory Council;
 - d. status of enrollment as a Medicare provider, as necessary;
 - e. review and approve Employee Paid Time Off and Holiday Policy; and
 - f. status of establishing dispatch services and communications with other emergency services providers regarding same;
6. Review and approve Interlocal Agreement with Harris County for use of Public Safety Communications System;
7. Review and approve purchase orders and vendor account agreements for vehicles, services, supplies, furniture, fixtures and equipment for the District, as necessary, including:
 - a. purchase orders;
 - b. review and approve Purchase Agreement for Defibrillator Accessories with Zoll;
 - c. Subscription Agreement and Implementation Agreement with Waystar Revenue Cycle Technology in connection with medical billing and related services;
 - d. review and approve engagement agreement with Page, Wolfberg and Worth, LLC for Client Connect EMS Compliance legal services; and
 - e. procurement of bids for comprehensive records management system/software and related services for District's incident reporting and take necessary actions on same;
8. Review Cypress Creek Emergency Medical Services ("CCEMS") budget proposal for January-August of Fiscal Year Ending ("FYE") December 31, 2021 and take necessary actions on same;
9. Review and adopt amended District budget for FYE December 31, 2021, as necessary;
10. Financial Report from District Treasurer and Bookkeeper, including approve payment of bills and issuance of checks;
11. Status of second phase of Pannell Kerr Forster of Texas, P.C.'s Special District Examination Report related to: a) reconciliation of District funding vs. CCEMS expenditures, b) physical

- inventory of District and CCEMS assets and c) conclusions from the HSSK, LLC report, and take any action in connection with same;
12. Review matters related to Service Agreement with CCEMS, including status of *CCEMS vs. the District, et al*, and take any necessary actions on same;
 13. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
 14. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or Executive Session.

EXECUTED this 26th day of March 2021.



HARRIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 11

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* Members of the public and/or District consultants may attend the Board meeting via teleconference if they so choose, at **713.955.6338**, **Access Code 237-1223**, due to restrictions placed on gathering in groups due to the COVID-19 State of Texas and Harris County emergency declarations.