

## NOTICE OF PUBLIC MEETING

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **9:00 a.m., Thursday, October 15, 2020, at the Bridgestone Municipal Utility District Operations and Water Education Center, 19720 Kuykendahl Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Approve the minutes of the regular meeting of September 17, 2020 and the special meeting of October 1, 2020;
4. Status of transition to new intersection preemption controller devices, including authorize additional payment(s) related to same, as necessary;
5. Status of obtaining two (2) remaining vehicle titles for District-funded ambulances from Cypress Creek Emergency Medical Services ("CCEMS");
6. Status of preparation of Special District Examination by Pannell Kerr Forster of Texas, P.C., including, a) reconciliation of District funding vs. CCEMS expenditures, b) physical inventory of District and CCEMS assets and c) conclusions from the HSSK, LLC report;
7. Update from Metropolitan Area EMS Authority dba MedStar Consulting, including:
  - a. status of obtaining Texas Department of State Health Services Emergency Medical Services ("EMS") Provider License, including appoint Administrator of Record; and
  - b. status of recruitment of District Executive Director, Business Manager, Medical Director and any other employees or contractors deemed administratively necessary;
8. Discuss communications with EMS provider candidates, and take any necessary actions on same;
9. Review and discuss financial and operational matters related to CCEMS, including:
  - a. monthly operations and financial report;
  - b. CCEMS billing/collection processes and procedures;
  - c. investigation of CCEMS maintenance facility and employees related thereto; and
  - d. EMS transitional matters;
10. Financial Report from District Treasurer and Bookkeeper, including:
  - a. approve payment of bills and issuance of checks;
  - b. review budget comparison;
  - c. review quarterly investment report; and
  - d. amend budget for fiscal year ending ("FYE") December 31, 2020, if necessary;
11. Adopt budget for FYE December 31, 2021;
12. Public hearing regarding proposed 2020 Tax Rate;
13. Adopt Order Setting Rate and Levying Tax for 2020;
14. Tax Assessor/Collector's Report;
15. Communications Report, including:
  - a. status of public relations activities; and
  - b. review and approve District Social Media Policy;
16. Discuss status of potential additional station locations and acquisition of additional ambulances, including:

- a. review and approve Interlocal Housing and Lease Agreement with Harris County Emergency Services District No. 20;
  - b. status of real estate acquisitions and negotiations for same; and
  - c. status of obtaining financing options for vehicles and real estate acquisitions;
17. Attorney's Report, including:
- a. adopt Order Declaring Property as Surplus and Declaring Same Valueless (outdated election equipment);
  - b. review matters related to Service Agreement with CCEMS, including status of lawsuit filed by CCEMS against the District, and take any necessary action on same; and
  - c. review recent Public Information Act requests if any, and status of responses to same;
18. Review District consultant contracts and take any necessary actions on same;
19. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
20. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

EXECUTED this 8<sup>th</sup> day of October 2020.



HARRIS COUNTY EMERGENCY SERVICES  
DISTRICT NO. 11

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Attorneys for the District

\* Members of the public and/or District consultants may attend the Board meeting via teleconference if they so choose, at **713.955.6338**, **Access Code 237-1223**, due to restrictions placed on gathering in groups due to the COVID-19 State of Texas and Harris County emergency declarations.