



September 24, 2020

VIA ELECTRONIC MAIL

Board of Directors
Cypress Creek Emergency Medical Services, Inc
c/o Enrique Lima, President

Karen Plummer
President

Re: Harris County Emergency Services District No. 11 (the "District") and
Cypress Creek Emergency Medical Services, Inc. ("CCEMS")

Steve Williams
Vice President

Dear CCEMS Board of Directors:

Fred Grundmeyer
Secretary

As you know, the District is a public entity and therefore the full District Board of Commissioners can only meet in open, public meetings to discuss items properly included on the District's publicly posted agenda under the Texas Open Meetings Act. As you also know, we – the members of the District's Board – dutifully meet at least once per month, and lately have been meeting almost once per week. And, as you certainly should know, at every District Board meeting since March 2019– month after month, and sometimes week after week – we have an item on our agenda to discuss the District's contract with CCEMS. Nevertheless, CCEMS's Board of Directors has never shown up to discuss anything with us.

Robert Pinard
Treasurer

On September 3, 2020, CCEMS Board President Enrique Lima interrupted our meeting with a late entrance and a request to be heard out of order, only to ask that the District's Board meet with CCEMS's Board. Consider that for a moment: week after week, the District's Board schedules time to discuss CCEMS's contract with CCEMS and, instead of showing up to engage in that discussion, the CCEMS Board sent Mr. Lima to ask for a meeting some other time. As if that was not wasteful enough, CCEMS then published false emails to staff and press releases suggesting that it had tried, but failed, to meet with us.

Kevin Brost
Assistant
Treasurer

We understand CCEMS is in panic mode. We also understand that a business in panic mode sometimes does some really regrettable things. And so, we are willing to forgive the CCEMS Board for putting on a show at our meetings, in emails to staff, and in the press and on social media. And, we are willing, just this once, to forgive the CCEMS Board's failure to ever show up to discuss CCEMS's contract in the past, despite the opportunity being there month after month, and sometimes week after week.

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So, please accept this letter as an invitation for the entire CCEMS Board to come to the District's October 1, 2020, 9am Board meeting to discuss the orderly transition of CCEMS services over what remains of the 360-day termination notice period triggered by the District's termination of its contract with CCEMS. We have a spot reserved for you on the attached agenda.

Sincerely,

Board of Commissioners
Harris County Emergency Services District No. 11

**NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in special session, open to the public, at **9:00 a.m., Thursday, October 1, 2020, at the Bridgestone Municipal Utility District Operations and Water Education Center, 19720 Kuykendahl Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Approve the minutes of the special meetings of August 29, 2020, September 3, 2020 and September 10, 2020;
4. Status of correction of vehicle titles on District-owned ambulances in use by Cypress Creek Emergency Medical Services ("CCEMS");
5. Review proposal for procurement of ambulances and take any necessary action on same;
6. Update from Metropolitan Area EMS Authority dba MedStar Consulting, including:
 - a. status of obtaining Texas Department of State Health Services Emergency Medical Services ("EMS") Provider license; and
 - b. status of postings for District Executive Director, Business Manager, Medical Director and any other employees or contractors deemed administratively necessary and take any necessary action on same;
7. Status of preparation of Special District Examination by Pannell Kerr Forster of Texas, P.C., including, a) reconciliation of District funding vs. CCEMS expenditures, and b) physical inventory of District and CCEMS assets;
8. Status of real estate acquisitions and negotiations for same, including approve engagement of appraiser of property;
9. Authorize obtaining financing for vehicles and real estate, as may be necessary;
10. Review matters related to Service Agreement with CCEMS, including review transitional matters with CCEMS Board of Directors and take any necessary actions on same;
11. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
12. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

EXECUTED this 24th day of September, 2020.



HARRIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 11

A handwritten signature in blue ink, appearing to read "Regina D. Adams", written over a horizontal line.

Regina D. Adams
Radcliffe Bobbitt Adams Polley PLLC
Attorneys for the District

* Members of the public and/or District consultants may attend the Board meeting via teleconference if they so choose, at **713.955.6338**, **Access Code 237-1223**, due to restrictions placed on gathering in groups due to the COVID-19 State of Texas and Harris County emergency declarations.