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July 8, 2020

Re: Cypress Creek Emergency Medical Services Association (a non-profit association)

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Counsel:

This letter and the attached summary, along with the included documents, are transmitted to you as counsel for Emergency Service District #11.

Cypress Creek Emergency Medical Services Association (CCEMS) is providing these documents in satisfaction of requirements instituted by the unanimous vote, following an executive session, of the ESD Commissioners at the June 18, 2020 Regular Meeting to withhold 70 percent of CCEMS invoices pending receipt of these documents. Without addressing the legality of imposing such requirements, having satisfied them CCEMS now requests that Emergency Service District #11 release the funds that have been held in escrow pending receipt of the enclosed documents, and that Emergency Service District #11 authorize payment of CCEMS bills as submitted.

As one of the attorneys for CCEMS, we have undertaken to meet, in good faith, the document requests that had been identified as outstanding. If we have overlooked any specific document related to the June 18 Regular Meeting motion and requested by the District, we would ask that you bring that to our attention immediately. Similarly, if you have any questions about

the format of production of the transmittal (Adobe Portfolio) and enclosed summary, please address those to me and we will answer to the best of our ability.

Because of the size of the document portfolio, it is transmitted by DropBox link, while this letter and the summary are submitted by e-mail. We would ask that you confirm receipt of both the letter and the document portfolio for our mutual records.

We also understand that the District had been withholding the sum of \$116,500 from its payment #1385, responsive to our February 2020 invoice #7117. The condition for the release of those funds was the tender of backup documentation for medical supply items. Our records reflect that you were able to access the supporting invoices in April, on June 18, and most recently on July 1. CCEMS concludes the District has the necessary information to release those funds, and we accordingly request the payment of the sums withheld from invoice #7117 at this time.

Yours very truly,

*/s/ George W. Vie III*

cc:

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