

NOTICE OF PUBLIC MEETING

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **9:00 a.m., Thursday, June 18, 2020, at the Bridgestone Municipal Utility District Operations and Water Education Center, 19720 Kuykendahl Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Approve the minutes of the regular meeting of May 21, 2020;
4. Status of proposed administrative and operational policies and procedures of the Board and take any necessary actions on same;
5. Status of transition to new intersection preemption controller devices and authorize additional payment(s) related to same, as necessary;
6. Status of Reconciliation Audit for Fiscal Year Ending ("FYE") December 31, 2019 (District Funding vs. CCEMS Expenditures);
7. Status of independent forensic audit of a) HSSK report for FYE December 31, 2017 findings, and b) Cypress Creek Emergency Medical Services ("CCEMS") financials, controls, policies and procedures;
8. Review and discuss financial and operational matters related to CCEMS, including:
 - a. monthly operations and financial report;
 - b. corrected CCEMS Audit for FYEs December 31, 2018 and 2019;
 - c. CCEMS billing/collection processes and procedures;
 - d. documents and information requested by the District from CCEMS (assets, secured loans and health insurance); and
 - e. investigation of CCEMS maintenance facility and employees related thereto;
9. Financial Report from District Treasurer and Bookkeeper, including:
 - a. approve payment of bills and issuance of checks; and
 - b. review budget comparison;
10. Schedule workshop meeting regarding proposed budget for FYE December 31, 2021;
11. Tax Assessor/Collector's Report;
12. Communications Report, including status of public relations ("PR") activities and miscellaneous matters from NRG Marketing Group ("NRG") and PR committee, and take any necessary actions on same;
13. Discuss status of creation of strategic capital plan and review general areas within the District for potential additional station locations and acquisition of additional ambulances, and take any necessary action on same;
14. Attorney's Report, including:
 - a. review matters related to Service Agreement with CCEMS not previously discussed, and take any necessary action on same; and
 - b. review recent Public Information Act requests, if any, and status of responses to same;
15. Review District consultant contracts and take any necessary actions on same;

16. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
17. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

EXECUTED this 11th day of June, 2020.



HARRIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 11

A handwritten signature in blue ink, appearing to read "Regina D. Adams", is written over a horizontal line.

Regina D. Adams
Radcliffe Bobbitt Adams Polley PLLC
Attorneys for the District

* Members of the public and/or District consultants may attend the Board meeting via teleconference if they so choose, at **713.955.6338**, **Access Code 237-1223**, due to restrictions placed on gathering in groups due to the COVID-19 State of Texas and Harris County emergency declarations.