

MINUTES OF MEETING OF THE
BOARD OF COMMISSIONERS

September 20, 2022

THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

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The Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") met in special session, open to the public, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379, a meeting place inside the boundaries of the District, on Tuesday, September 20, 2022, at 5:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Karen Plummer	President
Steve Williams	Vice President
Dorothy Dalton	Secretary
Robert Pinard	Treasurer/Asst. Secretary
Zach Dunlap	Asst. Treasurer

All members of the Board were present, thus constituting a quorum. Also attending the meeting were the following District employees: Mr. Douglas Hooten, Chief Executive Officer ("CEO"); Mr. Rob Farmer, Chief Administrative Officer ("CAO"); Mr. Jamie Chebra, Chief Operating Officer ("COO"); Mr. Tony Farmer, Chief Financial Officer ("CFO"); Ms. Dan Wang, Financial Controller; Ms. Shirley Ware, Executive Assistant; Ms. Katie Conn, Compliance Manager; Mr. Xavier De La Rosa, Chief Clinical Officer; Mr. Jerry Thomas, Community Engagement Manager; and Ms. Michelle Prescott. District consultants in attendance were: Ms. Regina D. Adams and Ms. Monica A. Garza, attorneys, and Ms. Carla Christensen, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), general counsel for the District. Also in attendance were members of the public. A copy of the sign-in sheet is attached hereto.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

The Board held a 30-second moment of silence for prayer and reflection.

PUBLIC COMMENTS

There were no public comments at this time.

REVIEW PROPOSED BUDGET FOR FISCAL YEAR ENDING ("FYE") DECEMBER 31, 2023 (THE "2023 BUDGET")

The CEO then introduced the new CFO, Mr. T. Farmer.

The CFO next presented to and reviewed with the Board the updated, proposed 2023 Budget, a copy of which is attached hereto. An extensive discussion ensued regarding various expense line items.

In response to a statement from Commissioner Dalton, Mr. Hooten agreed to confirm that all District staff members have received the entirety of their uniforms.

Commissioner Dalton then requested that she be provided with the detailed budgets and back-up documentation for the contracted services and legal expense categories. Mr. Hooten requested that Commissioner Dalton submit her request in writing for the specific information she desired and District staff would provide her with same.

Mr. T. Farmer and Mr. Hooten next reviewed, in detail, the 2023 Budget detailed expense line items for employee wages and vehicle maintenance.

Mr. Hooten then noted that the 2023 Budget expense line items assume a seven percent (7%) inflation rate.

REVIEW BOARD COMMITTEE APPOINTMENTS AND TAKE ANY NECESSARY ACTIONS ON SAME

Upon motion by Commissioner Dalton, seconded by Commissioner Pinard, after full discussion and the question being put to the Board, the Board voted unanimously to remove Commissioner Dalton from the Budget Committee and appoint her to the Construction Committee and remove Commissioner Dunlap from the Construction Committee and appoint him to the Budget Committee.

REVIEW DISTRICT PERSONNEL MATTERS

It was the consensus of the Board to discuss certain personnel matters in Executive Session.

REVIEW GENERAL DISTRICT STRATEGIC PLANNING AND RELATED MATTERS

Commissioner Pinard then stated that he would like the Board and District staff to begin focusing on strategic planning for the District's future operations. Commissioner Pinard requested that the Commissioners begin thinking about District goals to be considered at future meetings.

REVIEW DISTRICT PERSONNEL MATTERS

Commissioner Plummer then stated that the Board would be going into Executive Session to deliberate personnel matters pursuant to Section 551.074, Texas Government Code.

All members of the Board present convened into Executive Session at 5:36 p.m.

Ms. Adams and Ms. Garza entered Executive Session at 6:42 p.m.

Mr. Chebra entered Executive Session at 7:09 p.m. and exited Executive Session at 7:28 p.m.

Mr. Hooten entered Executive Session at 7:30 p.m. and exited Executive Session at 7:40 p.m.

All other meeting attendees still present re-entered the meeting at 7:51 p.m.

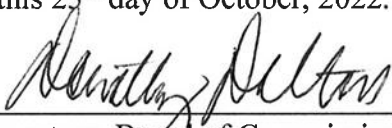
RECONVENE IN OPEN SESSION

Commissioner Plummer reconvened the meeting in open session at approximately 7:52 p.m. at which time no action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned at 7:53 p.m.

PASSED, APPROVED AND ADOPTED this 25th day of October, 2022.




Secretary, Board of Commissioners