

## NOTICE OF PUBLIC MEETING

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **5:00 p.m., Tuesday, July 26, 2022, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Approve the minutes of the regular meeting of June 16, 2022 and the special meetings of June 16, 2022 and June 28, 2022;
4. Administration, Dispatch and Logistics Facilities Construction/Development Report, including:
  - a. status of completion of construction of Phase I redevelopment of District administration property ("Phase I Project ");
  - b. status of construction of Phase II redevelopment of District administration property from J.E. Dunn Construction Company, and take any necessary actions on same; and
  - c. approve construction pay applications and/or change orders, including submission of final pay application and status of preparation of audit of Phase I Project expenditures, if necessary;
5. Status of closing of the Real Estate Improvement and Emergency Services Equipment loan;
6. Chief Executive Officer Report, including:
  - a. review proposals for debt collection services and take any necessary actions on same;
  - b. review proposals for cleaning services for District facilities and take any necessary actions on same;
  - c. review and approve commercial credit application and related credit agreement with Beasley Tire; and
  - d. resignation of Dave Snavely;
7. Chief Administration Officer Report, including:
  - a. Compliance Report;
  - b. review and approve Partnership Service Agreement with Burnett Specialists for temporary staffing services and Business Associate Agreement related to same;
  - c. authorize termination of Subscriber Agreement with CARCO Group, Inc. d/b/a IntelliCorp Records;
  - d. review and approve ADP Screening and Selection Services, Inc. Client Agreement for Access to Employment Reference Check Reports;
  - e. Community Outreach and Communications Report; and
  - f. status of creation of new website;
8. Chief Clinical Officer/Office of the Medical Director Report;
9. Chief Operating Officer Report;
10. Chief Financial Officer Report, including:
  - a. approve payment of bills and issuance of checks;
  - b. review Investment Report;
  - c. amend budget for Fiscal Year Ending ("FYE") December 31, 2022, if necessary; and
  - d. review draft budget for FYE December 31, 2023;

11. Review former Commissioner Kevin Brost's expense reimbursement request and take any necessary actions on same;
12. Tax Assessor/Collector's Report;
13. Attorney's Report, including:
  - a. review recent Public Information Act requests and status of responses to same; and
  - b. status of *Cypress Creek Emergency Medical Services vs. the District, et al*, and related legal matters and take any necessary actions on same;
14. Review various District personnel matters;
15. Annual review of consultants' contracts;
16. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
17. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act ("OMA") to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the OMA that authorizes the closed or Executive Session.

EXECUTED this 22<sup>nd</sup> day of July, 2022.



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