

MINUTES OF MEETING OF CANVASSING AUTHORITY  
AND BOARD OF COMMISSIONERS

May 15, 2018

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11 §

The Canvassing Authority (the "Canvassing Authority") of the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") met in special session, open to the public, at 7111 Five Forks Drive, Spring, Texas 77379, a meeting place inside the boundaries of the District, on Tuesday, May 15, 2018, at 1:00 p.m.; pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Canvassing Authority of the Board, to-wit:

Tommy Ripley	Presiding Officer/President
Karen Plummer	Officer/Vice President
Fred Grundmeyer	Officer/Secretary
Robert Pinard	Officer/Treasurer
Josh Fetner	Officer/Asst. Treasurer

All members of the Canvassing Authority of the Board were present, except Officers Pinard and Fetner, thus constituting a quorum for canvassing purposes. Also attending the meeting were: Messrs. Kevin Brost and Matt Folsom; Ms. Regina D. Adams, attorney, and Ms. Carla Christensen, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), attorneys for the District; In addition, the following representatives of Cypress Creek Emergency Medical Services ("CCEMS") were in attendance at the meeting: Mr. Brad England, Executive Director of CCEMS; Mr. Dave Billings, member of the Board of Directors of CCEMS; and Mr. Norm Uhl, Public Information Officer ("PIO") for CCEMS.

WHEREUPON, the meeting was called to order by the Presiding Officer and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

REVIEW OF RETURNS AND TALLY LIST

Ms. Adams stated that three (3) Canvassing Authority Officers were present, thus constituting a quorum, and that such meeting is for the purpose of canvassing the May 5, 2018 Commissioners Election (the "Election") returns and declaring such returns to be official. Ms. Adams went on to explain that the Election had been held for the purpose of electing two (2) Commissioners to the Board. Ms. Adams noted that there were 4,548 votes cast for the election of two (2) Commissioners of the District.

Ms. Adams next circulated the Election returns, copies of which are attached hereto, and reported that the four (4) candidates for Commissioner received the following votes:

<u>Candidate</u>	<u>Votes</u>
Kevin Brost	1,121
Josh Fetner	1,075
Matt Folsom	1,085
Fred Grundmeyer	1,267

Ms. Adams next explained that, based upon the Election returns and upon approval of the Order Canvassing Returns and Declaring Results of the Election ("Order Canvassing Election"), Mr. Kevin Brost and Mr. Fred Grundmeyer shall be deemed elected to the Board to serve four (4) year terms of office to expire in May 2022.

In response to a question, Ms. Adams explained the process and procedures involved with the counting of the ballots, tabulation of the results for the Election and the acceptance or rejection of ballots by mail and provisional votes.

#### ADOPT ORDER CANVASSING ELECTION

Ms. Adams then reviewed the Order Canvassing Election with the Canvassing Authority. Upon motion by Officer Grundmeyer, seconded by Officer Plummer, after full discussion and the question being put to the Canvassing Authority, the Canvassing Authority voted unanimously to adopt the Order Canvassing Election, a copy of which is attached hereto, thereby declaring Mr. Kevin Brost and Mr. Fred Grundmeyer as duly-elected members of the Board.

#### ISSUANCE OF CERTIFICATES OF ELECTION

Commissioner Ripley, as the presiding officer of the Canvassing Authority of the Board, then executed and delivered the Certificate of Election for Commissioners Brost and Grundmeyer.

The Canvassing Authority then concluded the canvassing meeting and the Board convened the Board meeting, of which there was a quorum of the Board present.

#### QUALIFICATIONS OF COMMISSIONERS, ADMINISTER AND ACCEPT OATHS OF OFFICE AND OFFICIAL STATEMENTS OF ELECTED COMMISSIONERS

Ms. Adams next administered the oaths of office to Commissioners Brost and Grundmeyer. Commissioners Brost and Grundmeyer then executed their Affidavits of Elected Officer and executed their Oaths of Office and Official Statements of Elected Commissioner.

Upon a motion by Commissioner Grundmeyer, seconded by Commissioner Plummer, after full discussion and the question being put to the Board, the Board voted unanimously to accept the executed Oaths of Office and official Statements of Elected Commissioner for Commissioners Brost and Grundmeyer. Ms. Adams noted that copies of the Oaths of Office will be filed with the Harris County Commissioners Court.

#### ELECT OFFICERS

Commissioner Ripley then opened the meeting to nominations for the officers of the Board. Upon motion by Commissioner Grundmeyer, seconded by Commissioner Plummer, after full discussion and the question being put to the Board, the Board voted unanimously to elect the following slate of officers:

President	Tommy Ripley
Vice President	Karen Plummer
Secretary	Fred Grundmeyer
Treasurer	Robert Pinard
Asst. Treasurer	Kevin Brost

AUTHORIZE PAYMENT TO ELECTION OFFICIALS

The Board deferred this matter until the May 17, 2018 Board meeting.

PASSED, APPROVED AND ADOPTED this 21<sup>st</sup> day of June, 2018.

(DISTRICT 8)



*Fred Jourdain*  
Secretary, Board of Commissioners