

MINUTES OF EMERGENCY MEETING OF THE  
BOARD OF COMMISSIONERS

August 28, 2021

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11 §

The Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") met in emergency session, open to the public, via teleconference at (713) 955-6338, Conference ID 2371223#, pursuant to the Texas Governor's suspension of certain Texas Open Meetings Act (the "OMA") provisions due to COVID-19, on Saturday, August 28, 2021, at 11:00 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

Karen Plummer	President
Steve Williams	Vice President
Fred Grundmeyer	Secretary
Robert Pinard	Treasurer/Asst. Secretary
Kevin Brost	Asst. Treasurer

All members of the Board were present, except Commissioner Pinard, thus constituting a quorum. Also attending the meeting were: the following District employees: Mr. Douglas Hooten, Chief Executive Officer ("CEO"); Mr. Rob Farmer, Chief Administrative Officer; Mr. Jerry Thomas, Community Engagement Manager; and Mr. Dave Snavelly, Chief Financial Officer ("CFO"). District consultants in attendance were: Ms. Regina D. Adams, Ms. Monica Garza and Ms. Sholeh Abedinzadeh, attorneys, and Ms. Carla Christensen, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), attorney for the District; Mr. Brian Trachtenberg of Greathouse Holloway McFadden Trachtenberg, special counsel to the District; and Mr. Zach Karrenbrock of 62 Digital, LLC ("62 Digital"), the District's communications coordinator. Also in attendance were: Mr. Wren Nealy, Cypress Creek Emergency Medical Services ("CCEMS") CEO; Ms. Alison Sulentic; Ms. Miranda Sevcik; Ms. Dana Garcia; Mr. Zachary Dunlap; and Mr. John Tankersly, member of the public..

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

This meeting was audio recorded by RBAP in accordance with Section 551.125(e), Texas Government Code.

Ms. Adams first stated that, pursuant to Texas Government Code, Section 551.045, an urgent public necessity exists in the District to conduct this emergency meeting because, on September 1, 2021, the District is taking over the provision of emergency medical services ("EMS") within its boundaries and due to the theft of certain District property, there is a potential risk that the District may not be able to place all of its ambulances in service for a temporary period of time and due to the type of services being provided, it is imperative that this action be considered to protect the health and safety of the citizens.

**PUBLIC COMMENTS**

Ms. Sevcik stated that she would like to know what District property was stolen.

Mr. Tankersly inquired how District property could be stolen from the District's real property since it is being patrolled.

**REVIEW AND APPROVE TEMPORARY SUPPLEMENTAL EMERGENCY AGREEMENT FOR THE PROVISION OF EMS WITH AMERICAN MEDICAL RESPONSE, INC. ("AMR") (THE "SUPPLEMENTAL AMR AGREEMENT")**

Mr. Hooten then reported that the District was able to successfully place six (6) of its ambulances in service over the past week per request from CCEMS for additional support through the end of the Service Agreement at 7:00 a.m. on September 1, 2021. Mr. Hooten went on to report that in the early morning hours of Friday, August 27<sup>th</sup>, while three (3) of the District's ambulances were at the graphics company for striping, the catalytic converters were stolen from two (2) of the ambulances. In response to questions, Mr. Hooten stated that the three (3) ambulances were not on District property at the time of the theft and there was security patrolling the location, but were at the opposite end of the property when the theft occurred. Mr. Hooten reported that he was able to locate and purchase two (2) catalytic converters to hasten placing the two (2) ambulances in service but they will not arrive until after September 1. Mr. Hooten then recommended approval of the Supplemental AMR Agreement for five (5) ambulances between September 1<sup>st</sup> and September 5<sup>th</sup> at 7:00 a.m. Commissioner Brost noted that the District currently has 20 of its ambulances set to be in service.

Ms. Adams then reviewed with the Board the proposed Supplemental AMR Agreement, a copy of which is attached hereto. A brief discussion ensued.

Upon motion by Commissioner Williams, seconded by Commissioner Grundmeyer, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Supplemental AMR Agreement, subject to final review of same by RBAP, and authorize the CEO execute same.

There being no further business to come before the Board, the meeting was adjourned at 11:14 a.m.

PASSED, APPROVED AND ADOPTED this 9<sup>th</sup> day of September 2021.



  
Secretary, Board of Commissioners