

**NOTICE OF PUBLIC MEETING  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **9:00 a.m., Thursday, September 9, 2021, at the District's Temporary Administration Building, 4111 Kreinhop Road, Spring, Texas 77388**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Approve the minutes of the following meetings:
  - a. regular meeting of August 19, 2021;
  - b. special meeting of August 3, 2021;
  - c. emergency meeting of August 19, 2021; and
  - d. emergency meeting of August 28, 2021;
4. Administration, Dispatch and Logistics Facilities Report, including status of construction of Phase I redevelopment of District administration property, approve construction pay applications and/or change orders and take any other necessary action on same;
5. Status of transition to new intersection preemption controller devices, including authorize additional payment(s) related to same, as necessary;
6. Chief Executive Officer, District Administration and Operations Report, including:
  - a. report on transition to and start up of emergency medical services ("EMS") by the District, including status of receipt of District assets;
  - b. status of delivery and deployment of District's vehicles;
  - c. status of hiring for various open employment positions;
  - d. status of Medicaid provider enrollment approval;
  - e. status of entrance into Mutual Aid Agreements, including review and approve Memorandum of Understanding between Klein Independent School District Police Department and the District in connection with the provision of mutual assistance;
  - f. status of entrance into First Responder Organization ("FRO") Provider Agreements with various overlapping FROs and take any necessary actions on same;
  - g. status of creation of District's Standard Operating Policies and Procedures and take any necessary actions on same;
7. Review and approve the following leases and/or use agreements:
  - a. Interlocal Agreement with Harris County Emergency Services District ("ESD") No. 7 for housing at Stations 73, 74 and 75; and
  - b. Proposed Interlocal Agreement with Klein Volunteer Fire Department or Harris County ESD No. 16 for use of stations;
8. Review and approve purchase orders and agreements for vehicles, supplies, furniture, fixtures and equipment and services for the District, as necessary;
9. Review and approve District Chargemaster for the provision of EMS;
10. Chief Financial Officer's Report including:
  - a. approve payment of bills and issuance of checks;
  - b. review and adopt budget for Fiscal Year Ending December 31, 2022;
  - c. review investment report;
  - d. status of transferring District's depository account(s) from BBVA to Allegiance Bank; and

- e. authorize loan payments to:
  - i. Trustmark Bank in connection with Station No. 513 (due September 25<sup>th</sup>); and
  - ii. Amegy Bank for District's Administration Building (due October 1<sup>st</sup>);
- 11. Review the following insurance and benefits renewals, proposals and changes and take any necessary actions on same:
  - a. general and property insurance (expires October 13, 2021);
  - b. workers' compensation insurance (expires November 25, 2021);
  - c. employee benefits third party administrator changes (October 2021 – December 2021 and January 1, 2022 – December 31, 2022); and
  - d. addition of 457 Employee Retirement Plan and District matching program;
- 12. Tax Assessor/Collector's Report;
- 13. Public Hearing on proposed 2021 tax rate;
- 14. Adopt Order Setting Rate and Levying Tax for 2021;
- 15. Communications Report, including status of public relations activities;
- 16. Review and discuss matters related to Cypress Creek Emergency Medical Services ("CCEMS"), including:
  - a. status of second phase of Pannell Kerr Forster of Texas, P.C.'s Special District Examination Report;
  - b. receive CCEMS Audit for Fiscal Year Ended December 31, 2020; and
  - c. investigation of CCEMS maintenance facility and employees related thereto;
- 17. Attorney's Report, including:
  - a. adopt Order Declaring Property as Surplus or Salvage and Authorizing Sale or Disposal of Same;
  - b. status of *CCEMS vs. the District, et al*, and take any necessary action on same; and
  - c. review recent Public Information Act requests, status of responses to same and *District vs. Ken Paxton*;
- 18. Review District consultant contracts, and take any necessary actions on same;
- 19. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
- 20. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or Executive Session.

EXECUTED this 3<sup>rd</sup> day of September, 2021.




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 Attorneys for the District