

**NOTICE OF PUBLIC MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in special session, open to the public, at **9:00 a.m., Thursday, September 3, 2020, at the Bridgestone Municipal Utility District Operations and Water Education Center, 19720 Kuykendahl Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Status of transfer of vehicle titles from Cypress Creek Emergency Medical Services ("CCEMS") to the District;
4. Update from Metropolitan Area EMS Authority dba MedStar Consulting, including:
  - a. status of proposed District organizational chart;
  - b. status of obtaining Texas Department of State Health Services Emergency Medical Services ("EMS") Provider license; and
  - c. status of postings for District Executive Director, Business Manager, Medical Director and any other employees or contractors deemed administratively necessary, approve job descriptions for same and authorize posting of same;
5. Status of receipt of documents for and preparation of Special District Examination by Pannell Kerr Forster of Texas, P.C., including, a) reconciliation of District funding vs. CCEMS expenditures, and b) physical inventory of District and CCEMS assets;
6. Status of real estate acquisitions and negotiation for same, including:
  - a. review and approve Real Estate Brokerage Agreement;
  - b. authorize entering into Earnest Money Contract for acquisition of real estate; and
  - c. authorize General Counsel to obtain an appraisal on applicable real estate;
7. Status of acquisition/purchase of ambulance(s) for service provider license and authorize payment for same;
8. Status of correction of title on District-owned ambulances in use by CCEMS and approve Lease Agreement with CCEMS regarding same;
9. Review and accept proposal from 62 Digital, LLC for audio/visual services;
10. Review matters related to Service Agreement with CCEMS and take any necessary actions on same;
11. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
12. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

EXECUTED this 31<sup>st</sup> day of August, 2020.



HARRIS COUNTY EMERGENCY SERVICES  
DISTRICT NO. 11

A handwritten signature in blue ink, appearing to read "Regina D. Adams".

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Regina D. Adams  
Radcliffe Bobbitt Adams Polley PLLC  
Attorneys for the District

\* Members of the public and/or District consultants may attend the Board meeting via teleconference if they so choose, at **713.955.6338**, **Access Code 237-1223**, due to restrictions placed on gathering in groups due to the COVID-19 State of Texas and Harris County emergency declarations.