

**NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **9:00 a.m., Thursday, June 24, 2021, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Approve the minutes of the regular meeting of May 20, 2021 and the special meeting of May 6, 2021;
4. Status of financing of ambulance and appurtenances purchase(s);
5. Administration, Dispatch and Logistics Facilities Report, including status of construction of Phase I redevelopment of District administration property, approve construction pay applications/change orders and take any necessary action on same;
6. Status of transition to new intersection preemption controller devices, including authorize additional payment(s) related to same, as necessary;
7. Executive Director's and District Administration Report, including:
 - a. status of hiring for various open employment positions;
 - b. status of establishing necessary vendor accounts for District administration purposes;
 - c. status of Medicaid provider enrollment;
 - d. status of First Responder Organization ("FRO") and Provider Agreement for use with overlapping FROs and take any necessary actions on same; and
 - e. approve and authorize execution of the Memorandum of Understanding from the Greater Harris County 9-1-1 Emergency Network;
8. Review and approve purchase orders and agreements for vehicles, supplies, furniture, fixtures and equipment and services for the District, as necessary, including:
 - a. radio/communications infrastructure agreement with Daily & Wells Communications, Inc. and related Interlocal Agreement with Montgomery County Hospital District;
 - b. narcotics safe Sales Agreement with ESSC, Inc./MedixSafe;
 - c. management software service agreement with Ninth Brain;
 - d. insulated storage lease agreement with Mobile Modular Portable Solutions;
 - e. addendum to service agreement with Priority Dispatch Corp.;
 - f. generator maintenance service contract with Stewart & Stevenson;
 - g. communications master services agreement with Comcast Enterprise Services;
 - h. professional services and bilingual language testing service agreement and statement of work with Berlitz Languages, Inc.;
 - i. interpretation and translation services contract with Voiance Language Services, LLC;
 - j. purchase request of medical safety mounts from Technimount, a sole source provider;
 - k. purchase request of emergency child restraints from BoundTree;
 - l. purchase request of automated external defibrillator sling bags from BoundTree;
 - m. purchase request of recording system from Exacom, a Houston-Galveston Area Council Buy;

- n. purchase request for laptops and equipment from Paronet Solutions, LLC for office personnel;
 - o. purchase request for dispatch work stations from CDW Government, LLC;
 - p. purchase request for tablets for emergency medical services operations; and
 - q. purchase request for laptops for disaster recovery, emergency operations center and training for dispatch;
9. Status of second phase of Pannell Kerr Forster of Texas, P.C.'s Special District Examination Report related to: a) reconciliation of District funding vs. Cypress Creek Emergency Medical Services ("CCEMS") expenditures, b) physical inventory of District and CCEMS assets and c) conclusions from the HSSK, LLC report, and take any action in connection with same;
 10. Review and discuss financial and operational matters related to CCEMS, including:
 - a. monthly operations report, financial report and prior month's data to support District's prior month's payment to CCEMS;
 - b. receive CCEMS Audit for fiscal year ended December 31, 2020;
 - c. investigation of CCEMS maintenance facility and employees related thereto; and
 - d. status of transitional matters and take any necessary actions on same;
 11. Financial Report from District Treasurer and Bookkeeper, including:
 - a. approve payment of bills and issuance of checks;
 - b. review budget comparison;
 - c. review quarterly investment report;
 - d. status of District bank accounts at BBVA and take necessary actions on same; and
 - e. amend Bookkeeping Services Agreement with Myrtle Cruz, Inc., if necessary, and take any necessary actions on same;
 12. Tax Assessor/Collector's Report;
 13. Communications Report, including status of public relations activities;
 14. Attorney's Report, including:
 - a. Engage Arbitrage Compliance Specialists to perform arbitrage compliance review in connection with Series 2021 Real Estate Improvement Loan and Series 2021-A Ambulance Financing Loan;
 - b. review proposals from Election Systems & Software and Hart InterCivic for purchase of election equipment and take necessary actions on same;
 - c. review matters related to Service Agreement with CCEMS, including status of *CCEMS vs. the District, et al*, and take any necessary action on same; and
 - d. review recent Public Information Act requests, status of responses to same and *District vs. Ken Paxton*;
 15. Review District consultant contracts, and take any necessary actions on same;
 16. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
 17. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to

enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or Executive Session.

EXECUTED this 18th day of June, 2021.

HARRIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 11



Regina D. Adams
Radcliffe Bobbitt Adams Polley PLLC
Attorneys for the District



* Members of the public and/or District consultants may attend the Board meeting via teleconference if they so choose, at **713.955.6338**, Access Code **237-1223**, due to restrictions placed on gathering in groups due to the COVID-19 State of Texas and Harris County emergency declarations.