

NOTICE OF PUBLIC MEETING

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **9:00 a.m., Thursday, August 20, 2020, at the Bridgestone Municipal Utility District Operations and Water Education Center, 19720 Kuykendahl Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Approve the minutes of the special meetings of July 7, 2020 and July 9, 2020 and the minutes of the regular meeting of July 16, 2020;
4. Status of transition to new intersection preemption controller devices and authorize additional payment(s) related to same, as necessary;
5. Status of transfer of vehicle titles from Cypress Creek Emergency Medical Services ("CCEMS") to the District;
6. Status of preparation of Special District Examination by Pannell Kerr Forster of Texas, P.C., including, a) reconciliation of District funding vs. CCEMS expenditures, b) physical inventory of District and CCEMS assets and c) conclusions from the HSSK, LLC ("HSSK") report;
7. Approve and authorize execution of Consulting Agreement with Metropolitan Area EMS Authority dba MedStar Consulting;
8. Discuss and take necessary action to pursue employment of a District Executive Director, Business Manager, Medical Director and any other employees or contractors deemed administratively necessary;
9. Status of independent forensic audit of a) HSSK report findings, and b) CCEMS financials, controls, policies and procedures;
10. Review and discuss financial and operational matters related to CCEMS, including:
 - a. monthly operations and financial report;
 - b. requests for additional funding and/or resources;
 - c. CCEMS billing/collection processes and procedures;
 - d. documents and information requested by the District from CCEMS; and
 - e. investigation of CCEMS maintenance facility and employees related thereto;
11. Financial Report from District Treasurer and Bookkeeper, including:
 - a. approve payment of bills and issuance of checks;
 - b. review budget comparison;
 - c. review quarterly investment report; and
 - d. amend budget for fiscal year ending ("FYE") December 31, 2020;
12. Review draft budget for FYE December 31, 2021 and adopt Order Adopting Budget for FYE December 31, 2021;
13. Tax Assessor/Collector's Report, including, discuss 2020 tax rate setting process;
14. Communications Report, including status of public relations activities, including transition of District website domain, Commissioner emails and related information, and take any necessary actions on same;

15. Discuss communications with emergency medical services provider candidates, and take any necessary actions on same;
16. Discuss status of creation of strategic capital plan and review general areas within the District for potential additional station locations and acquisition of additional ambulances, including:
 - a. review and approve Interlocal Housing and Lease Agreement with Harris County Emergency Services District No. 17;
 - b. other potential real estate acquisitions;
 - c. status of construction loan payoff of Harris County Emergency Services District No. 29 Station 11/District Station 55 and matters pertaining to same;
 - d. review purchasing cooperative options and adopt related resolutions and/or enter into any necessary agreements related to same;
 - e. review financing options for vehicle and real estate acquisitions;
 - f. authorize obtaining Texas Department of State Health Services EMS provider license;
17. Attorney's Report, including:
 - a. review matters related to Service Agreement with CCEMS not previously discussed, and take any necessary action on same; and
 - b. review recent Public Information Act requests if any, and status of responses to same;
18. Review District consultant contracts and take any necessary actions on same;
19. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss District matters, as may be necessary; and
20. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

EXECUTED this 13th day of August, 2020.



HARRIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 11

Regina D. Adams
Radcliffe Bobbitt Adams Polley PLLC
Attorneys for the District

* Members of the public and/or District consultants may attend the Board meeting via teleconference if they so choose, at **713.955.6338**, **Access Code 237-1223**, due to restrictions placed on gathering in groups due to the COVID-19 State of Texas and Harris County emergency declarations.