

MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

NOTICE IS HEREBY GIVEN pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **9:00 a.m., Thursday, December 15, 2016, at 7111 Five Forks Road, Spring, Texas 77379**, a location within the District, at which meeting the following matters will be considered and acted upon:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Pledge of Allegiance;
3. Approval of the minutes of the regular meeting of November 17, 2016;
4. Financial Report from District Treasurer and Bookkeeper, including:
 - a. approving payment of bills and issuance of checks;
 - b. approval/renewal of District investments;
 - c. review of Investment Policy and take necessary action on same; and
 - d. status of depository institutions and take necessary action on same;
 - e. review District budget comparison for the fiscal year ending December 31, 2016;
5. Review and discuss financial and operational matters related to Cypress Creek EMS, including:
 - a. hear monthly operations and financial report from Cypress Creek EMS;
 - b. consider Cypress Creek EMS monthly Operations and Capital funding requests from Cypress Creek EMS, and take necessary actions on same;
6. Status of District construction, repair, improvement, or renovation projects and take necessary actions on same, including:
 - a. pay estimates or change orders;
 - b. construction of Station 513 and related LEED Application matters; and
 - c. status of Emergency Vehicle Preemption devices on signalized roads and payment of bills related to same;
7. Consider appointment of Public Information Officer;
8. Update by NRG Marketing on status of the District's websites, and take necessary actions on same;
9. Review and consider proposals from public relation firms, and take necessary actions on same;
10. Review and consider designation of local newspapers for publication of public relations notices, and take necessary actions on same;
11. Attorney's Report, including:
 - a. authorize publication of Administrative Office Location;
 - b. authorize preparation and filing of Annual Report with Texas Department of Rural Affairs;
 - c. update on status of Public Information Act ("PIA") requests;
 - d. review and discuss legal services invoices related to PIA responses, and take any necessary actions on same;
 - e. review and discuss records management policies, and take any necessary actions on same;
 - f. update on status of transition of District files from former legal counsel and related matters;
12. Public comments (2 minutes limit per person or 5 minutes limit per subject);

13. Executive Session pursuant to Section 551.071(2), Texas Government Code, as amended, to consult with the District's attorney regarding attorney-client privileged matters, and reconvene in open session to take any necessary actions;
14. Confirm next regular meeting date of Thursday, January 19, 2017; and
15. Adjournment.

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071 of the Texas Government Code; discussing real property matters pursuant to §551.072 of the Texas Government Code; discussing gifts and donations pursuant to §551.073 of the Texas Government Code; discussing personnel matters (§551.074); and, discussing security personnel or devices pursuant to §551.076 of the Texas Government Code. If the Board decides to enter into executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

EXECUTED this 9th day of December, 2016.

HARRIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 11

By: 

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Attorneys for the District

(DISTRICT SEAL)

