

**MINUTES OF THE APRIL 21, 2011 MEETING OF THE  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**

A Meeting was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**, which was held on April 21, 2011, at Cypress Creek EMS Education Center, 7111 Five Forks Rd., Spring, Texas 77379.

The Meeting was called to order at 9:02 a.m. by **LYNN LeBOUEF**, President. Those Commissioners present were **LYNN LeBOUEF, JOSH FETNER, KAREN PLUMMER and THOMAS SLONEK**. Also present were **HOWARD KATZ, of COVELER & KATZ, P.C.**, the District's Counsel, **BRAD ENGLAND**, Executive Director of Cypress Creek EMS ("CCEMS"), and **BILL RUSSELL**, of **MYRTLE CRUZ, INC.**, the District's bookkeeper, and members of the public. Also present was Debbie Gibson, of McCall Gibson Swedlund Barfoot, the District's auditors.

The Board first reviewed the Minutes of the March 17, 2011 regular meeting. After review, Motion was made by Mr. **FETNER**, seconded by Ms. **PLUMMER** to approve the Minutes. After discussion, the Motion to approve the Minutes was approved by a vote of 4 to 0.

The Board then received a Financial Report from **BILL RUSSELL**, of **MYRTLE CRUZ, INC.**, the District's bookkeeper. He reported that the operating account balance of the District following the prior regular meeting was \$5,069,114.74. Mr. **RUSSELL** also noted the receipt of tax revenue since the prior meeting in the amount of \$127,896.06 tax penalty and interest of \$2,344.32 and interest of \$2,837.44. He reported that e-View reimbursement received from other participating ESDs in the E-View program was \$19,485.00. He reported that as of this meeting and prior to the payment of current bills, \$4,194,796.89 was on deposit at the Prosperity Bank operating account, plus CD/investment accounts of \$1,350,000.00 (6@\$225,000.00), plus interest as to all said accounts/CDs, plus demand deposits of \$12,348.98 (Prosperity Bank), plus \$5,195.28 at TexPool, plus \$226,379.83 at Central Bank, plus \$232,347.86 at Spirit of Texas Bank, plus \$228,022.15 at Icon Bank, plus \$222,829.30 at Vista

Bank Texas, plus \$225,033.01 at Compass Bank. He also said that all District funds were properly insured and/or secured by pledged securities.

Thereupon, after review, Motion was made by Mr. **SLONEK**, seconded by Mr. **FETNER** to approve the Financial Report as presented. After discussion, the Motion was approved by a vote of 4 to 0.

As part of the Financial Report, the Board then addressed District investments. Mr. **RUSSELL** noted that certain Certificates of Deposit or other accounts were scheduled to mature or warranted revised investment following this meeting. He presented an investment report and investment schedule (compiled with District Commissioner/Investment Officer Josh Fetner). He said that the following CD's were scheduled to mature later this month and recommended the following: none at this time. After review, Motion was made by Mr. **FETNER**, seconded by Ms. **PLUMMER** to approve and authorize the investment schedule as outlined in the Financial Report. After discussion, the Motion was approved by a vote of 4 to 0.

The Board then addressed the District's 2010 audit presented by Debbie Gibson, of McCall Gibson Swedlund & Barfoot, the District's auditors. Ms. Gibson said the report was clean with no exceptions or qualifications. After review, Motion was made by Mr. **FETNER**, seconded by Ms. **PLUMMER** to approve the District's 2010 audit as presented. After discussion, the Motion to approve the Minutes was approved by a vote of 4 to 0.

The Board then addressed the payment of District bills. After review, Motion was made by Mr. **FETNER**, seconded by Mr. **SLONEK**, to approve the payment of District bills as follows:

1.	Myrtle Cruz, Inc. (bookkeeping)	\$	1,893.28
2.	Coveler & Katz, P.C. (legal-February/March)	\$	4,208.68
3.	Coveler & Katz, P.C. (legal-legislative)	\$	1,665.00
4.	McCall Gibson Swedlund & Barfoot (District audit)	\$	8,000.00
5.	Joiner Partnership (Station 61)	\$	11,410.00

After discussion, the Motion was approved by a vote of 4 to 0.

The Board then addressed granting exemptions for 2011. The Board reviewed its financial position, the upcoming capital costs and new station cost and the valuation trend as presented by Dr. Welch at a prior meeting. After

review, Motion was made by Mr. **FETNER**, seconded by Ms. **PLUMMER** to approve the granting -0- general homestead and \$50,000.00 for the over 65 and disabled categories. After discussion, the Motion to approve the Minutes was approved by a vote of 4 to 0.

The Board addressed revisions to the District's 2010 budget. Mr. **RUSSELL** and Mr. **FETNER** said no action was needed.

The Board then addressed the payment of CCEMS Operations and Capital funding as set forth in the Financial Report. Brad England, Executive Director of CCEMS, noted that Operations funding was due at this meeting in the amount of \$603,436.00, based on the 2011 CCEMS budget and current service agreement. After review, Motion was made by Ms. **PLUMMER**, seconded by Mr. **FETNER** to approve the payment of CCEMS Operations in the amount of \$603,436.00. After discussion, the Motion was approved by a vote of 4 to 0.

The Board then addressed the payment of CCEMS Capital funding. Mr. England noted that no Capital funding was due at this meeting.

The Board then received a report from CCEMS. Brad England, Executive Director of CCEMS, presented the report. He said that a full report with the written information as required by the service agreement had been prepared and mailed for the meeting.

Mr. England, referring to the CCEMS report, noted the line graphs showing responses, response times, dispatch times, fire/ems breakdown in dispatched calls and hospital times as well as for EMS billing collections information.

Mr. England said that in March, Coastal Ambulance transported 13 patients on behalf of CCEMS. He reported that CCEMS responded to 254 STEMI calls to date, with a 97% correct call rate. Mr. England said that 8:30 minutes was the average total response time, with 7:12 the average travel time and average scene time was 24:45 minutes and the average transport at 15:38 minutes. Mr. England said that the average dispatch time at 50 seconds was well under the 90 seconds national average. He also reported that through March 31, CCEMS responded to 7,864 calls, with the prior month's ALS being 1,181 and BLS being 1,196. Mr. England said there were also 3 lifeflights in the prior month.

Mr. England reported that CCEMS has commenced the Paramedic four program with the addition of a second medical director, with Dr. Vartanian and Dr. Escott serving in the capacities.

Mr. England reported that the new Woodlands FD station in the Creekside Estates area was completed and ready to house a CCEMS unit.

Mr. England said CCEMS was hosting an upcoming health fair. He also discussed the possible joint program with Lonestar College for a joint teaching facility. He said the District would actually have to be the partner in this consortium. Mr. **LeBOUEF** asked for the matter to be an agenda item for May.

After review, Motion was made by Ms. **PLUMMER**, seconded by Mr. **FETNER** to receive the CCEMS monthly report. After discussion, the Motion was approved by a vote of 4 to 0.

The Board discussed the proposed Medicaid reimbursement program. Counsel reported that the consultant said the pilot program in Travis County received approval. Mr. **LeBOUEF** said that the program may still be in trouble in Congress with little or no funding.

The Board addressed E-View matters.

Counsel delivered a legislative report.

There being no further business brought before the Board nor any further public comment, upon Motion made the meeting adjourned at 9:45 a.m.

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Secretary of the Board